

## Communicable Disease Plan (CDP) for Hempfield Township Parks & Recreation Summer Day Camp

### Camp Health Screening Process & Parameters for /Entering Camp for Staff & Campers:

- Staff will check in with the Head Counselor or Programming Coordinator before the start of their shift. Staff will be asked if they have had a cough, fever or shortness of breath within the last 72 hours. A temporal temperature check will be taken of each staff member before starting the shift. If a staff member has a temperature of 100.0F or higher they will be sent home and unable to return until they are symptom free for at least 72 hours without the use of fever reducing medication.
- Campers will be met each morning by a counselor who will ask the parent/guardian if the child has had a cough, fever, or shortness of breath in the last 72 hours. If the answer is yes, the camper will **NOT** be allowed to attend camp until they have been symptom free for at least 72 hours without the use of fever reducing medication.
- The counselor will take each child's temporal temperature at arrival of camp. If the camper's temperature is above 100.0F, they will be sent home and will not be allowed to return until at least 72 hours have passed without symptoms and without the use of fever reducing medications.
- The Head Counselor will keep the Camper Information Binder up to date daily, which will also include a list of all campers who have medical conditions that cause them to be at a higher risk for contracting COVID-19.

### Camp Control Measures:

- Drop off: Parents will be dropping off using our new drive through procedure. Cars will pull up to the drop off tent in the main parking lot where a counselor will come to the car window and ask the parent/guardian questions about fever and cough. Counselors will check the camper's temperature using a forehead thermometer. The Counselor will then tell camper which pavilion they are designated to for the week. The parent will then drive SLOWLY to their designated pavilion to drop off their child(ren) and sign them in for the day. Campers will be split into groups of 22 or less. Smaller groups and social distancing will be a priority.
- During lunch: Campers will stay with their groups in their pavilion and have a picnic style lunch. Campers will spread out in the pavilion maintaining 6-foot social distancing. Each camper will be supervised as they practice proper hand washing before they eat. Lunch time will also serve as a cleaning time to sanitize all equipment that has been used by staff and campers, including the bathrooms.
- Pick up: Pick up will occur at the pavilion the child was dropped off at. If a parent planning on picking up a camper early, a counselor must be informed during drop off in the morning. Parents will pull up to the pavilion SLOWLY and a counselor will ask to see photo identification. Anyone picking up a camper must be listed on the Drop-Off/Pick-Up Form. No exceptions will be made. Once properly identified, the camper will use hand-sanitizer to protect their family, then will be allowed to leave camp.

Everything that was touched by campers and staff during the day will be sanitized and ready for the next morning. Large garbage bins will be out by the storage barn for counselors to put used equipment in for cleaning.

- Counselors will be given a bin that is designated for their group with all the supplies that they need for the daily activities. The supplies will only have contact with that group and then sanitized periodically throughout the day.
- Campers will be asked to wash hands a few extra times during the day. Hand washing steps will be placed on the walls in the bathrooms for campers to follow as well as a fun song to sing while washing for those 20 seconds. Counselors will be monitoring coughing and sneezing and have campers immediately wash hands as well as teach them to cough and sneeze into their elbows. Counselors will have hand sanitizer in their first aid packs. Small groups and social distancing will be a priority throughout the day as well.
- Park maintenance staff will be instituting new cleaning procedures with all pavilion surfaces and playgrounds weekly for additional prevention.
- Counselors will monitor their group of children looking for signs of illness and will notify the counselor if a child develops a constant cough, shortness of breath or appears to have a fever.
- In the case of inclement weather, campers will be spread out in the Athletic Complex in opposite sides of the gym to separate the two groups so we are able to comply with social distancing.

#### **Response Plan:**

- If a counselor reports a child having symptoms, they will notify the Head Counselor immediately who will then evaluate the camper and send them home if they begin to show any signs/symptoms of COVID 19 (or any other communicable disease).
- The Head Counselor will isolate the camper from everyone until the parent arrives. The head counselor will sanitize everything the ill camper touched immediately.
- The ill camper will not be able to return to camp until at least 72 hours of being symptom free occurs or they have been diagnosed as having COVID 19 (or any other communicable disease). In that case, they will need to follow the CDC recommendations and be quarantined for 14 days.
- Parents must communicate a communicable disease with the Camp Director immediately.
- In the event that a camper has been diagnosed with COVID 19 (or any other communicable disease) after camp has started, all parents will be notified that someone at the camp is potentially infectious and camp will be shut down for 1 day or more for thorough cleaning. The Programming Coordinator will keep track of all cases reported and notify the Pennsylvania State Department of Health for further instructions.

#### **Staff Training:**

Staff will undergo a thorough training of new policies and guidelines before starting their first day of camp. Staff will also meet with the head counselor before each shift daily for reminders and updates in policies and procedures.

**Access to Recourses:**

The Head Counselor will stay up date of new information and changes in guidelines from the CDC and Pennsylvania State Department of Health as well as continuously referring to the American Camp Association, NRPA, PRPS, and other useful organizations and will strive to go above and beyond the guidelines recommended.

**Refund/Credit Plan**

We will follow our usual refund policy. The Director of Parks and Recreation or Township Manager can modify this policy on a case-by-case basis.

