

HEMPFIELD

— TOWNSHIP —

BOARD OF SUPERVISORS MONTHLY PUBLIC MEETING

AUGUST 22, 2022 | 7:00 pm

Supervisors Present: Mr. George Reese
Mr. Douglas Weimer

Mr. Bill Bretz

Staff Present: Mr. Jason Winters
Mr. Scott Avolio
Mr. Patrick Karnash
Mr. Doug Cisco
Mr. James Shaw

Mr. Aaron Siko
Mr. Dan Schmitt
Mr. Anthony Kovacic
Mr. Lloyd Fait
Mrs. Callie Krueger

A. CALL TO ORDER & PLEDGE OF ALLEGIANCE

The regularly scheduled monthly meeting of the Hempfield Township Board of Supervisors, held at the Hempfield Township Municipal Building, was called to order at 7:00 p.m. by Chairman, George Reese.

B. CITIZENS COMMENTS (AS PER RESOLUTION #2012-24)

Dave Staples – 27 Shawnee Drive – Mr. Staples received a Code Enforcement notice for high grass and weeds and is concerned that the Code & Safety Department is not allowing him have the grass he wants to be able to watch the butterflies and other wild life. He did let the board know that he has hired someone to help cut the grass for him.

Gary Steib – 27 Saddlebrook Drive – “I would like my comments to be reported as per batem. Hempfield park improvements. A security light behind pavilion A northeastern corner of the park between the walk walk path and Forbes Road would be appreciated. The buildings to be numbered thus easily identified. Facilities have access roads. Most towns have township residents have four-wheel drive vehicles and will make an access road if one is not present. Since I wanted since I walk the park every day I welcome a walk through with any supervisor to discuss drainage problems new walk paths and other possible improvements. Thank you.”

Maria Hamay – 159 Trouttown Road – Ms. Hamay spoke to the board regarding neighboring properties on Trouttown Road being rundown and poorly taken care of. Her and her other neighbors have had to call the township and the police on several occasions to report deplorable conditions, drug deals, junk, burning garbage and rubber daily, etc. They also feel unsafe walking their children and pets on the street as the people that live on this property in question have large dogs that they let loose and have attacked other dogs.

C. EXECUTIVE SESSIONS

1. July 25, 2022 – Legal & Personnel
2. August 17, 2022 – Legal & Personnel

Mr. Reese stated that the Board held Executive Sessions on the above listed dates.

D. APPROVAL OF MINUTES

1. Consideration to Approve the Minutes from the July 25, 2022 Hempfield Township Board of Supervisors Monthly Meeting

Mr. Weimer made a motion seconded by Mr. Bretz to approve the minutes from the July 25, 2022 Hempfield Township Board of Supervisors Monthly Meeting. Vote: 3-0. Motion carried.

E. STAFF REPORTS – (WRITTEN REPORTS DISTRIBUTED PRIOR TO MEETING)

Mr. Jason Winters – Township Manager – The new financial software is now live and staff is working on the payroll and HR software. The Racetrack Road project is moving forward. The Fire Headquarters building project is ahead of schedule.

Mr. Aaron Siko – Director of Parks & Recreation & Assistant Township Manager – The Summer Day Camp Program has concluded and was very successful. There will be a review of the program with Marissa Haynes at the work shop next month. There is a concert at the park on Saturday with Pendulum performing and HRG will be there with information regarding the Comprehensive Plan and the Parks Master Plan.

Mr. Patrick Karnash – Director of Planning & Zoning – The Comprehensive Plan is moving along. HRG will be at the park with information for a study on Saturday and the community should come to bring their ideas and input. The Steering Committee will meet again on October 12th.

Mr. Anthony Kovacic – Fire Chief – The N. Hempfield Relief Association name change was voted on and passed. The Resolutions will be forwarded to Mr. Avolio. The Fire Department held a cookout for the volunteers and their families on Friday.

Mr. Doug Cisco – Director of Public Works – A sign ordinance is on the agenda for approval as part of a clean-up of the stop signs in the area. Flooding on Almont Lane was discussed at the work session and a plan for clean-up is being prepared. There was discussion with the insurance company and with a pipe company for information on that clean-up.

Mr. Lloyd Fait – Director of Finance – Revenues are reported at 70% and Expenses are reported at 68%.

Mr. James Shaw – Director of Code & Safety – Addressed Mr. Staples concern and let him know that the department is mostly run by complaints so if a neighbor complains, the department is sent to the location to address the issue. Mr. Shaw also addressed Ms. Hamay and let her know that he is aware of the property in question and that the department has been to the location before and they clean it up for a little and then it goes back to being a problem again.

Mr. Dan Schmitt – Township Engineer – Racetrack Road is under construction but it is a little behind because they are running into rock along the way which is causing some issues.

Mr. Scott Avolio – Items on the agenda include two hearings scheduled for next month.

F. TREASURER'S REPORT

Mr. Winters reported that the Treasurer's Report was given at the work shop and there was nothing additional to add.

G. PAYMENT OF BILLS

1. **Consideration to Approve the following Payment of Bills**
 - a. **Fund 01 – General Fund - \$880,135.16**
 - b. **Fund 02 – Light District Fund - \$12,199.03**
 - c. **Fund 03 – Safer Grant Fund - \$42,756.00**
 - d. **Fund 18 – Capital Projects Fund - \$702,750.97**
 - e. **Fund 20 – Bond Issue Fund - \$9,462.50**
 - f. **Fund 35 – Act 13 Fund - \$1,001,601.02**
 - g. **Fund 93 – ARPA Fund - \$141,820.31**

Mr. Weimer made a motion seconded by Mr. Bretz to approve the payment of bills as listed. Vote: 3-0. Motion carried.

H. ITEMS FOR ACTION TO BE TAKEN

1. **Consideration to Approve Ordinance No. 2022-06; Authorizing the Placement of Stop Signs at the Intersection of Spanish Villa Drive and State Route 130 and at the Intersection of Old Spanish Lane and Dorothy Louise Drive**

Mr. Reese made a motion seconded by Mr. Bretz to approve Ordinance No. 2022-06. Vote: 3-0. Motion carried.

2. **Consideration to Approve Resolution No. 2022-123; Granting Final Approval for the LMJ Development LP Consolidation Plan No. 3 – PA-22-27**

- **Location: intersection of Route 30 and Old Route 30**
- **Purpose: consolidation of lots to accommodate new Ford-Lincoln Dealership**
- **Planning Commission: 6-0**

Mr. Weimer made a motion seconded by Mr. Bretz to approve Resolution No. 2022-123. Vote: 3-0. Motion carried.

3. **Consideration to Approve Resolution No. 2022-124; Granting Final Approval for the Salandro-Class Lot Line Revision Plan – Plan No. PA-22-25**

- **Location: 28 Windihill Drive**
- **Purpose: add a rear yard addition**
- **Planning Commission: 6-0**

Mr. Weimer made a motion seconded by Mr. Reese to approve Resolution No. 2022-124. Vote: 3-0. Motion carried.

4. **Consideration to Approve Resolution No. 2022-125; Granting Final Approval for the Chick-fil-A Eastgate Site Plan – Plan No. PA-22-22**

- **Location: Eastgate Shopping Plaza**
- **Purpose: create a second drive through lane**
- **Planning Commission: 6-0**

Mr. Weimer made a motion seconded by Mr. Bretz to approve Resolution No. 2022-125. Vote: 3-0. Motion carried.

5. **Consideration to Approve Resolution No. 2022-126; Granting Final Conditional Approval for Proposed Mazda Dealership – Plan No. PA-22-23**

- **Location: intersection of Georges Station Road and Route 30**
- **Purpose: Construction of a new Mazda Dealership**
- **Planning Commission: 6-0**
- **Conditioned Upon: Stormwater approval, Revised PennDot HOP, note any cross easements**

Mr. Weimer made a motion seconded by Mr. Bretz to approve Resolution No. 2022-126. Vote: 3-0. Motion carried.

6. **Consideration to Approve Resolution No. 2022-127; Authorizing the Submission of the 2023 Community Development Block Grant and Set Priority List**
Mr. Reese made a motion seconded by Mr. Weimer to approve Resolution No. 2022-127. Vote: 3-0. Motion carried.
7. **Consideration to Approve Resolution No. 2022-128; Authorizing the Execution of an Agreement with Code Enforcement Agency to Serve as the Township's Building Code Official and Authorize the Township Manager to Sign all Needed Documents**
Mr. Weimer made a motion seconded by Mr. Reese to approve Resolution No. 2022-128. Vote: 3-0. Motion carried.
8. **Consideration to Approve Resolution No. 2022-129; Authorizing the Execution of an Agreement with Westmoreland Mall for the October 11, 2022 Hempfield-Greensburg Fire Prevention Night and Authorize the Township Manager to Sign all Needed Documents**
Mr. Weimer made a motion seconded by Mr. Reese to approve Resolution No. 2022-129. Vote: 3-0. Motion carried. *The agenda posted to the website stated the date was October 6, 2022. This was incorrect and was noted at the meeting and changed to October 11, 2022*
9. **Consideration to Approve Resolution No. 2022-130; Authorizing the Creation of an Ad hoc Committee – Central Westmoreland Economic District Corridor Committee (HT30 Committee) and Appoint Members to the Committee**
Mr. Weimer made a motion seconded by Mr. Bretz to approve Resolution No. 2022-130. Vote: 3-0. Motion carried.
10. **Consideration to Accept the 2022 CDBG Grant for the Removal of Architectural Barriers Phase 3 ADA Improvements at Hempfield Park and Authorize the Township Manager to Sign all Needed Documents**
Mr. Weimer made a motion seconded by Mr. Reese to accept the 2022 CDBG Grant for the Removal of Architectural Barriers Phase 3 ADA Improvements at Hempfield Park and Authorize the Township Manager to Sign all Needed Documents. Vote: 3-0. Motion carried.
11. **Consideration to Authorize the Purchase of Furniture for Hempfield Fire Department HQ Station 500 from Hampton Office Products in the Amount of \$59,044.80**
Mr. Weimer made a motion seconded by Mr. Bretz to authorize the purchase of furniture for Hempfield Fire Department HQ Station 500 from Hampton Office Products in the Amount of \$59,044.80. Vote: 3-0. Motion carried.
12. **Consideration to Authorize the Purchase of Weight Room Equipment for Hempfield Fire Department HQ Station 500 from G & G Fitness Equipment in the Amount of \$16,986.11 – COSTARS #014-053**
Mr. Reese made a motion seconded by Mr. Weimer to authorize the purchase of Weight Room Equipment for Hempfield Fire Department HQ Station 500 from G & G Fitness Equipment in the Amount of \$16,986.11 – COSTARS #014-053. Vote: 3-0. Motion carried.
13. **Consideration to Approve Awarding the Bid for Lower Concession Stand and ADA Compliant Walkways - Contract 5/2022 (Rebid) - The Following Bids Were Opened on August 17, 2022**

Contractor Name	Bid Total
Green Mechanical Services	\$398,954.50
Kolar's Excavation, LLC	\$541,035.00

Mr. Weimer made a motion seconded by Mr. Reese to approve awarding the bid for the Lower Concession Stand and ADA Compliant Walkways – Contract 5/2022 (Rebid) to Green Mechanical Services. Vote: 3-0. Motion carried.

- 14. Consideration to Approve Change Order #2 in the Amount of \$740.00 to Parking Lot Painting for Line Paintings and Markings – Contract 2/2022**
Mr. Weimer made a motion seconded by Mr. Bretz to approve Change Order #2 in the amount of \$740.00 to Parking Lot Painting for Line Paintings and Markings – Contract 2/2022. Vote: 3-0. Motion carried.
- 15. Consideration to Approve Pay Estimate #2 in the Amount of \$43,802.31 to Parking Lot Painting for Line Paintings and Markings – Contract 2/2022**
Mr. Weimer made a motion seconded by Mr. Bretz to approve Pay Estimate #2 in the amount of \$43,802.31 to Parking Lot Paining for Line Paintings and Markings – Contract 2/2022. Vote: 3-0. Motion carried.
- 16. Consideration to Approve Change Order #4 for the Addition of Monkey Wrench Road (Well Site to Harry Long Road) to Derry Construction Co. for 2022 Hot Mix Paving Program – Contract 1/2022**
Mr. Bretz made a motion seconded by Mr. Weimer to approve Change Order #4 for the addition of Monkey Wrench Road (Well Site to Harry Long Road) and to include WICD Tech Park II Paving to Derry Construction Co. for 2022 Hot Mix Paving Program – Contract 1/2022. Vote: 3-0. Motion carried.
- 17. Consideration to Approve Pay Estimate #2 in the Amount of \$33,779.70 to Graham Construction for the Fire Department Headquarters Station 500 – Project No. 22C-007**
Mr. Reese made a motion seconded by Mr. Weimer to approve Pay Estimate #2 in the amount of \$33,779.70 to Graham Construction for the Fire Department Headquarters Station 500 – Project No. 22C-007. Vote: 3-0. Motion carried.
- 18. Consideration to Approve Pay Estimate #1 in the Amount of \$19,368.00 to TP Electric, Inc. for the Fire Department Headquarters Station 500 – Project No. 22C-007**
Mr. Weimer made a motion seconded by Mr. Reese to approve Pay Estimate #1 in the amount of \$19,368.00 to TP Electric, Inc. for the Fire Department Headquarters Station 500 – Project No. 22C-007. Vote: 3-0. Motion carried.
- 19. Consideration to Approve Pay Estimate #1 in the Amount of \$53,820.00 to Tresco Paving Corp. for Racetrack Road Reconstruction – Contract 3/2022**
Mr. Reese made a motion seconded by Mr. Weimer to approve Pay Estimate #1 in the amount of \$53,820.00 to Tresco Paving Corp. for Racetrack Road Reconstruction – Contract 3/2022. Vote: 3-0. Motion carried.
- 20. Consideration to Authorize the Advertisement of a Zone Change Hearing for 285 and 287 Old Route 30, Greensburg, PA 15601 Tax Map Nos. 50-22-04-0-016 and 50-22-04-0-017 to be scheduled for Monday, September 26, 2022**
Mr. Weimer made a motion seconded by Mr. Bretz to authorize the advertisement of a Zone Change Hearing for 285 and 287 Old Route 30, Greensburg, PA 15601 Tax Map Nos. 50-22-04-0-016 and 50-22-04-0-017 to be scheduled for Monday, September 26, 2022. Vote: 3-0. Motion carried.
- 21. Consideration to Authorize the Township Solicitor to Advertise a Liquor License Transfer Hearing for Greensburg Entertainment Group, LLC Located at 4589 State Route 136 Greensburg, PA 15601 (Tax Map No. 50-20-12-0-038) to be Scheduled on Monday, September 26, 2022**
Mr. Reese made a motion seconded by Mr. Weimer to authorize the Township Solicitor to advertise a Liquor License Transfer Hearing for Greensburg Entertainment Group, LLC located at 4589 State Route 136, Greensburg, PA 15601 Tax Map No. 50-20-12-0-038 to be scheduled on Monday, September 26, 2022. Vote: 3-0. Motion carried.

22. Consideration to Approve Hempfield Township Fire Department SOP 100.2 – Station Administrator

Mr. Reese made a motion seconded by Mr. Bretz to approve Hempfield Township Fire Department SOP 100.2 – Station Administrator. Vote: 3-0. Motion carried.

23. Consideration to Approve the Following Emergency Service Applications as Members of the Hempfield Fire Department, to be effective Upon the Township Receiving a Physical Report from the Township Physician Stating that the Individual is Capable of Performing Activities Related to the Appointed Position and Successful Criminal History and Act 153 Clearance Requirements

Name	Position	Fire Station
Tyler J. Bagshaw	Jr. to Sr. Firefighter	Adamsburg Station
Richard A. DeFrank	Jr. to Sr. Firefighter	Carbon Station
Devin R. Stone	Sr. Firefighter	Fort Allen Station

Mr. Reese made a motion seconded by Mr. Weimer to approve the listed Emergency Service applicants as Members of the Hempfield Fire Department, effective upon the township receiving a physical report from the township physician stating that the individual is capable of performing activities related to the appointment position and successful criminal history and Act 153 clearance requirements. Vote: 3-0. Motion carried.

24. Consideration to Approve the Hiring of Trey Hudock as Assistant Parks & Recreation Director at a rate of \$48,000.00 per Year with Township Benefit Package for Non-Union Employees with a Six-Month Probation

Mr. Bretz made a motion seconded by Mr. Weimer to approve the hiring of Trey Hudock as Assistant Parks & Recreation Director at a rate of \$48,000.00 per year with Township Benefit Package for Non-Union Employees with a six-month probation. Vote: 3-0. Motion carried.

25. Consideration to Approve the Hiring of the Parks & Recreation Part-Time & Seasonal Staff as Listed on Attachment “A”

Mr. Weimer made a motion seconded by Mr. Bretz to approve the hiring of the Parks & Recreation Part-Time & Seasonal Staff as listed on Attachment “A”. Vote 3-0. Motion carried.

I. OLD BUSINESS

1. Consideration to Approve Pay Estimate #1 in the Amount of \$33,779.70 to Graham Construction for the Fire Department HQ Station 500 Project No. 22C-007

Mr. Reese made a motion seconded by Mr. Weimer to approve Pay Estimate #1 in the amount of \$33,779.70 to Graham Construction for the Fire Department HQ Station 500 Project No. 22C-007. Vote: 3-0. Motion carried.

J. NEW BUSINESS – NONE

K. SUPERVISORS COMMENTS

Mr. Bretz – Invited everyone to the park on Saturday to join in on the Comprehensive Plan study to help determine the future direction of the township.

Mr. Weimer – Input for the Comprehensive Plan is very important. The HT30 Committee was also appointed this evening which will run parallel with the Comprehensive Plan studies regarding the economic corridor on Route 30. The picnic that was held on Friday for the Firefighters was a great event and he hopes it continues next year and congratulated Chief Kovacic and Deputy Chief Storey.

L. ADJOURNMENT

The regularly scheduled meeting of the Hempfield Township Board of Supervisors was adjourned at 7:34 pm by Chairman, George C. Reese.

CHAIRMAN

SECRETARY

Parks & Recreation Hire Requests

August 2022

Part-Time Staff				
Last Name	First Name	Position	Pay Rate per hour	New/Returning
Hayes	Tanner	Facility Assistant	\$9.00	New
Francesce	Abigail	Facility Assistant	\$9.00	New
Davanti	Isabella	Facility Assistant	\$9.00	New
Rockmore	Keith	Facility Attendant	\$12.00	New

Part-Time Staff				
Last Name	First Name	Position	Pay Rate per hour	New/Returning
Ditson	Kelly	Cricut Class	65%	New
Graytok	Candice	Zumba Toning/Fitness	65%	Returning
Watson	Sheron	Volleyball	70%	Returning
Wright	Lenya	Tiny Tap/Youth Ballet	70%	Returning
Codewiz		Virtual Programs	80%	Returning
Hempfield Aqua Club		Aquatic Programs	70%	Returning
Duncan	Alexis	Intro to Pickleball	70%	Returning
Steiger	Penne	Hatha Yoga	80%	Returning
Madarish	Connie	Preschool Programs	\$12.00	Returning

ATTACHMENT "A"