

HEMPFIELD

— TOWNSHIP —

BOARD OF SUPERVISORS REORGANIZATION MEETING

JANUARY 4, 2021 | 7:00 pm

Supervisors Present: Mr. George Reese Mr. John Silvis
 Mr. Rob Ritson (via phone) Mr. R. Douglas Weimer
 Mr. Tom Logan (via phone)

Staff Present: Mr. Jason Winters Ms. Maria Rossi
 Mrs. Callie Krueger

A. CALL TO ORDER & PLEDGE OF ALLEGIANCE

The regularly scheduled monthly meeting of the Hempfield Township Board of Supervisors, held at the Hempfield Township Municipal Building, was called to order at 7:00 p.m. by Chairman, George Reese.

A moment of silence was observed for Representative Mike Reese.

A moment of silence was observed for Governor Thornburgh.

B. APPOINTMENT OF TEMPORARY CHAIRMAN

Mr. Winters served as the Temporary Chairman.

C. NOMINATION OF CHAIRMAN

Mr. Ritson nominated Mr. Reese as Chairman seconded by Mr. Silvis. Vote: 5-0. Motion carried.

D. NOMINATION OF VICE CHAIRMAN

Mr. Logan nominated Mr. Weimer as Vice Chairman seconded by Mr. Silvis. Vote: 5-0. Motion carried.

E. CONSIDERATION TO DESIGNATE SECRETARY AND TREASURER AS A NON-COMPENSABLE POSITION

SEE ITEMS F and G

F. NOMINATION OF SECRETARY

Mr. Ritson made a motion seconded by Mr. Reese to nominate Jason Winters as Secretary and to designate this position as non-compensable. Vote: 5-0. Motion carried.

G. NOMINATION OF TREASURER

Mr. Weimer made a motion seconded by Mr. Ritson to nominate Mr. Logan as Treasurer and to designate this position as non-compensable. Vote: 5-0. Motion carried.

H. NOMINATION OF ASSISTANT SECRETARY

Mr. Logan nominated Mr. Ritson as Assistant Secretary seconded by Mr. Weimer. Vote: 5-0. Motion carried.

I. NOMINATION OF ASSISTANT TREASURER

Mr. Weimer nominated Mrs. Melanie Phillips as Assistant Treasurer seconded by Mr. Ritson. Vote: 5-0. Motion carried.

J. CITIZENS COMMENTS (AS PER RESOLUTION #2012-24) – NONE

K. EXECUTIVE SESSIONS

1. December 21, 2020 – Personnel & Legal

L. CORRESPONDENCE

1. **Letters of Request to Participate in the Township Health Care Policies as Provided to All Other Township Employees**

M. ITEMS FOR ACTION TO BE TAKEN

1. **Consideration to Approve Resolution No. 2021-01; Which Appoints a Township Solicitor**
Mr. Weimer made a motion seconded by Mr. Reese to Approve Resolution No. 2021-01, and to appoint Avolio Law Group as Township Solicitor. Vote: 5-0. Motion carried.
2. **Consideration to Approve Resolution No. 2021-02; Which Appoints a Township Engineer**
Mr. Weimer made a motion seconded by Mr. Logan to Approve Resolution No. 2021-02, and to appoint Gibson-Thomas Engineering as Township Engineer. Vote: 5-0. Motion carried.
3. **Consideration to Approve Resolution No. 2021-03; Which Appoints the Township Labor Consultant**
Mr. Weimer made a motion seconded by Mr. Ritson to approve Resolution No. 2021-03, and to appoint Bernie Matthews of Meyer Darrah Buckler Bebenek & Eck PLLC as Township Labor Consultant. Vote: 5-0. Motion carried.
4. **Consideration to Approve Resolution No. 2021-04; Which Appoints a Certified or Competent Public Accountant**
Mr. Weimer made a motion seconded by Mr. Reese to approve Resolution No. 2021-04, and to appoint Deluzio & Company as a certified or competent public accountant. Vote: 5-0. Motion carried.
5. **Consideration to Approve Resolution No. 2021-05; Which Appoints a Certified Sewage Enforcement Officer and Alternate Sewage Enforcement Officer**
Mr. Weimer made a motion seconded by Mr. Reese to approve Resolution No. 2021-05. And to appoint Patrick Karnash as a Certified Sewage Enforcement Office and Tom McGuire as the Alternate Sewage Enforcement Officer. Vote: 5-0. Motion carried.
6. **Consideration to Approve Resolution No. 2021-06; Which Appoints a Right to Know Officer and Alternate Right to Know Officer**
Mr. Weimer made a motion seconded by Mr. Silvis to approve Resolution No. 2021-06, and to appoint Jason Winters as the Right to Know Officer and Melanie Phillips as the Alternate Right to Know Officers. Vote: 5-0. Motion carried.
7. **Consideration to Approve Resolution No. 2021-07; Which Appoints the Pension Plan Administrator for the Hempfield Township Employee Defined Benefit Plan**
Mr. Weimer made a motion seconded by Mr. Ritson to approve Resolution No. 2021-07, and to appoint Tom Logan as the Pension Plan Administrator for the Hempfield Township Employee Defined Benefit Plan. Vote: 5-0. Motion carried.

- 8. Consideration to Approve Resolution No. 2021-08; Which Appoints a Plan Administrator for the Hempfield Township Non-Uniformed Employees Other Post-Employment Benefit Retiree Plan**
Mr. Weimer made a motion seconded by Mr. Reese to approve Resolution No. 2021-08 and to appoint Tom Logan as a Plan Administrator for the Hempfield Township Non-Uniformed Employees Other Post-Employment Benefit Retiree Plan. Vote: 5-0. Motion carried.
- 9. Consideration to Approve Resolution No. 2021-09; Which Appoints First National Bank of Pa and Dollar Bank as Official Depositories**
Mr. Weimer made a motion seconded by Mr. Ritson to approve Resolution No. 2021-09 and to appoint First National Bank of PA and Dollar Bank as official depositories. Vote: 5-0. Motion carried.
- 10. Consideration to Approve Resolution No. 2021-10; Which Appoints the Greensburg Tribune Review as the Official Newspaper of the Township of Hempfield**
Mr. Weimer made a motion seconded by Mr. Reese to approve Resolution No. 2021-10 and to appoint the Greensburg Tribune Review as the Official Newspaper of the Township of Hempfield. Vote: 5-0. Motion carried.
- 11. Consideration to Approve Resolution No. 2021-11; Which Appoints a Member and Alternate Member to the Westmoreland County Central Tax Bureau**
Mr. Reese made a motion seconded by Mr. Logan to approve Resolution No. 2021-11 and to appoint Mr. Weimer as a member and Melanie Phillips as the alternate member of the Westmoreland County Central Tax Bureau. Vote: 5-0. Motion carried.
- 12. Consideration to Approve Resolution No. 2021-12; Which Appoints a Representative and Alternate Representative to the Central Westmoreland Council of Governments**
Mr. Weimer made a motion seconded by Mr. Logan to approve Resolution No. 2021-12 and to appoint Mr. Reese as a Representative and Mr. Silvis as Alternate Representative to the Central Westmoreland Council of Governments. Vote: 5-0. Motion carried.
- 13. Consideration to Approve Resolution No. 2021-13; Which Appoints a Member and Alternate Member to the Five Star Trail**
Mr. Weimer made a motion seconded by Mr. Silvis to approve Resolution No. 2021-13 and to appoint Susan Sherff as a member to the Five Star Trail. Vote: 5-0. Motion carried.
- 14. Consideration to Approve Resolution No. 2021-14; Which Appoints a Member to the Hempfield Township Planning Commission**
Mr. Weimer made a motion seconded by Mr. Silvis to approve Resolution No. 2021-14 and to appoint Bill Bretz as a member to the Hempfield Township Planning Commission. Vote: 5-0. Motion carried.
- 15. Consideration to Approve Resolution No. 2021-15; Which Appoints a Member to the Hempfield Township Planning Commission**
Mr. Weimer made a motion seconded by Mr. Silvis to approve Resolution No. 2021-15 and to appoint Rick Tatano as a member to the Hempfield Township Planning Commission. Vote: 5-0. Motion carried.
- 16. Consideration to Approve Resolution No. 2021-16; Which Appoints a Zoning Hearing Board Member**
Mr. Weimer made a motion seconded by Mr. Silvis to approve Resolution No. 2021-16 and to appoint Robert Whisner as a Zoning Hearing Board Member. Vote: 5-0. Motion carried.

17. Consideration to Approve Resolution No. 2021-17; Which Appoints a Member to the Vacancy Board

Mr. Weimer made a motion seconded by Mr. Silvis to approve Resolution No. 2021-17 and to appoint Tom Methven as a member to the Vacancy Board. Vote: 4-1. Motion carried.

18. Consideration to Approve Resolution No. 2021-18; Authorizing the Use of a Facsimile Signature Stamp by the Various Members of the Board of Supervisors of the Township of Hempfield

Mr. Weimer made a motion seconded by Mr. Reese to approve Resolution No. 2021-18 and to authorize the use of a Facsimile Signature Stamp by the various members of the Board of Supervisors of the Township of Hempfield. Vote: 5-0. Motion carried.

19. Consideration to Approve Resolution No. 2021-19; Which Authorizes the Participation of Members of the Board of Supervisors of the Township of Hempfield in the Hempfield Township Group Health, Hospitalization and Medical Services Plan; Said Resolution Further Provides for a Contribution of a Portion of the Cost of Said Plan

Mr. Ritson made a motion seconded by Mr. Weimer to approve Resolution No. 2021-19 and to authorize the participation of members of the Board of Supervisors of the Township of Hempfield in the Hempfield Township Group health, Hospitalization and Medical Services Plan; Said Resolution further provides for a contribution of a portion of the cost of said plan. Vote: 5-0. Motion carried.

20. Consideration to Approve Resolution No. 2021-20; To Allocate from the Commonwealth of Pennsylvania State Aid for Municipal Pension Plans

Mr. Weimer made a motion seconded by Mr. Ritson to approve Resolution No. 2021-20 and to allocate from the Commonwealth of the Pennsylvania State Aid for Municipal Pension Plans. Vote: 5-0. Motion carried.

21. Consideration to Approve Resolution No. 2021-21; Which Establishes Salaries for the Year 2021 for Non-Union/Non-Contracted Employees of the Township of Hempfield

Name	Title	Salary
Eric Caldwell	Park Maintenance Coordinator	\$45,632.00
Philip Dee	Code Enforcement Officer	\$57,369.00
Zach Freeman	Sports Coordinator	\$41,616.00
Kristen Hankinson	Programming Coordinator	\$41,616.00
Suzanne Herrod	Administrative Assistant	\$34,333.00
Stephanie Scheeren	Facility Coordinator	\$41,616.00

Mr. Weimer made a motion seconded by Mr. Reese to approve Resolution No. 2021-21 which establishes the salaries as listed above. Vote: 5-0. Motion carried.

22. Consideration to Approve Resolution No. 2021-22; Which Establishes the Standard Mileage Reimbursement Rate of .56 Cents Per Mile as Established by the Internal Revenue Service for the Year 2021

Mr. Weimer made a motion seconded by Mr. Ritson to approve Resolution No. 2021-22. Vote: 5-0. Motion carried.

23. Consideration to Approve Resolution No. 2021-23; Authorizing the Execution of a Contract Agreement with Austin Erhard as Deputy Director of Public Works through December 31, 2023

Mr. Weimer made a motion seconded by Mr. Reese to approve Resolution No. 2021-23. Vote: 5-0. Motion carried.

24. Consideration to Authorize Township Representative to Attend Hearings, Etc., Deemed Necessary by the Courts

Mr. Weimer made a motion seconded by Mr. Reese to authorize Township Representatives to attend hearings, etc., deemed necessary by the courts. Vote: 5-0. Motion carried.

25. Consideration to Grant Treasurer Authority to Invest Money from all Funds

Mr. Weimer made a motion seconded by Mr. Reese to grant the Treasurer authority to invest money from all funds. Vote: 5-0. Motion carried.

26. Consideration to Permit Treasurer to Pay Any Bill Necessary in Order to Avoid Delinquent Charges and to Secure Discounts

Mr. Weimer made a motion seconded by Mr. Ritson to permit the Treasurer to pay any bill necessary in order to avoid delinquent charges and to secure discounts. Vote: 5-0. Motion carried.

27. Consideration to Select Voting Delegate to the State Supervisors Convention to be Held in Hershey from April 18th – April 21st

Mr. Silvis made a motion seconded by Mr. Reese to select Mr. Weimer as the Voting Delegate to the State Supervisors Convention to be held in Hershey from April 18th to April 21st. Vote: 5-0. Motion carried.

28. Consideration of a Motion to Establish the 2021 Supervisors Meeting Dates as Found on Attachment “A”

Mr. Logan made a motion seconded by Mr. Weimer to establish the 2021 Supervisor Meeting Dates as found on Attachment “A”. Vote: 5-0. Motion carried.

29. Consideration to Authorize the Township Manager to Enter into an Agreement with McDowell Associates to Provide Township Insurance Via MRM Trust for 2021 at a Cost of \$115,619.00

Mr. Ritson made a motion seconded by Mr. Weimer to authorize the Township Manager to enter into an Agreement with McDowell and Associates to provide Township Insurance via MRM Trust for 2021 at a cost of \$115,619.00. Vote: 5-0. Motion carried.

30. Consideration to Authorize the Township Manager to Enter into an Agreement with McDowell Associates to Provide Fire Department Insurance Via VFIS for 2021 at a Cost of \$62,624.00

Mr. Weimer made a motion seconded by Mr. Reese to authorize the Township Manager to enter into an Agreement with McDowell and Associates to provide Fire Department Insurance via VFIS for 2021 at a cost of \$62,624.00. Vote: 5-0. Motion carried.

N. OLD BUSINESS

1. Consideration to Authorize the Township Fire Chief and Township Manager to Send a Letter Removing Jeannette EMS as a Primary Response Provider in Hempfield Township

Mr. Weimer made a motion seconded by Mr. Reese to table the authorization of removing Jeannette EMS as a Primary Response Provider in Hempfield Township. Vote: 5-0. Motion carried.

O. NEW BUSINESS – NONE

P. PROCLAMATIONS – NONE

Q. SUPERVISORS COMMENTS

Mr. Silvis explained the relationship Hempfield had with Governor Thornburgh and said he was a great leader. Mr. Ritson looks forward to 2021 and spoke fondly of Mike Reese. Mr. Weimer offered condolences to Mike Reese’s family. He mentioned that Adamsburg Fire Department received a grant.

R. ADJOURNMENT

The Reorganization meeting of the Hempfield Township Board of Supervisors was adjourned at 7:24 by Chairman, Mr. George Reese.

CHAIRMAN

SECRETARY