



BOARD OF SUPERVISORS MONTHLY PUBLIC MEETING

APRIL 18, 2022 | 7:00 pm

A. CALL TO ORDER & PLEDGE OF ALLEGIANCE

B. CITIZENS COMMENTS (AS PER RESOLUTION #2012-24)

C. EXECUTIVE SESSIONS

1. March 28, 2022 – Legal & Personnel
2. April 13, 2022 – Legal & Personnel

D. APPROVAL OF MINUTES

1. Consideration to Approve the Minutes from the March 28, 2022 Hempfield Township Board of Supervisors Monthly Meeting

E. STAFF REPORTS – (WRITTEN REPORTS DISTRIBUTED PRIOR TO MEETING)

F. TREASURER’S REPORT

G. PAYMENT OF BILLS

1. Consideration to Approve the following Payment of Bills
 - a. Fund 01 – General Fund - \$814,871.14
 - b. Fund 02 – Light District Fund - \$4,944.19
 - c. Fund 03 – SAFER Grant Fund - \$124,073.00
 - c. Fund 20 – Bond Issue Fund - \$250.00
 - e. Fund 93 – ARPA Fund - \$51,947.58

H. ITEMS FOR ACTION TO BE TAKEN

1. Consideration to Approve Resolution No. 2022-75; Granting Final Conditional Approval for the Helen E. Fox Subdivision – Plan No. PA-22-12
 - Location: Willow Crossing and Swede Hill Roads
 - Purpose: Consolidation of Lots
 - Conditioned Upon: Addition of Township Plan Number
 - Planning Commission Recommendation: 5-0

2. Consideration to Approve Resolution No. 2022-76; Granting Final Conditional Approval for the Laskey Consolidation Plan – Plan No. PA-22-13
 - Location: Intersection of Spalding Street and Gay Avenue
 - Purpose: Consolidation of 3 Lots
 - Conditioned Upon: Addition of Township Plan Number and Show all Land Hooks
 - Planning Commission Recommendation: 5-0
3. Consideration to Approve Resolution No. 2022-77; Granting Final Conditional Approval for the Harvey Avenue Plan – Plan No. PA-22-8
 - Location: Corner of Blank School Road and Harvey Avenue
 - Purpose: Creation of 76 Residential Units
 - Conditioned Upon: SEO Sewage Approval, Traffic Study and PennDot HOP, NPDES/E&S Permits, Stormwater approval, street names accepted by Westmoreland County 911
 - Planning Commission Recommendation: 6-0
4. Consideration to Approve Resolution No. 2022-78; Granting Final Conditional Approval for the MJL Development LP Consolidation Plan No. 2 – Plan No. PA-22-15
 - Location: Intersection of Route 30 East and Old Route 30
 - Purpose: Consolidation of Lots
 - Conditioned Upon: Addition of Township Plan Number and Show All Land Hooks
 - Planning Commission Recommendation: 6-0
5. Consideration to Approve Resolution No. 2022-79; Granting the Release of Financial Security for Equitrans – Weight Limit Permit No. 2021-1
6. Consideration to Approve Resolution No. 2022-80; Accepting the Resignation of Jon Kulyk from the Hempfield Township Board of Auditors
7. Consideration to Approve Resolution No. 2022-81; Appointing a Member to the Hempfield Township Board of Auditors – Term to Expire on December 31, 2027
8. Consideration to Approve Resolution No. 2022-82; Accepting the Resignation of Suzanne Ward from the Hempfield Township Planning Commission
9. Consideration to Approve Resolution No. 2022-83; Appointing a Member to the Hempfield Township Planning Commission – Term to Expire on December 31, 2022
10. Consideration to Approve Resolution No. 2022-84; Approving America250PA – Celebrating the 250th Birthday of the United States in 2026 and Pennsylvania’s Leading Role in Commemorating the Event
11. Consideration to Approve Resolution No. 2022-85; Authorizing the Execution of a Traffic Signal Maintenance Agreement with PennDOT for Speed Signs on State Roads and Authorize the Township Manager to Sign all Needed Documents
12. Consideration to Approve Resolution No. 2022-86; Authorizing the Execution of an Agreement for Fiscal Year July 1, 2021 through June 30, 2022 with the Westmoreland County Transit Authority for the Annual Local Share Assessment and the Amount of \$13,371.75 and Authorize the Township Manager to Sign all Needed Documents

13. Consideration to Approve Resolution No. 2022-87; Authorizing an Update to Township Organization Chart and Job Description for the Assistant Director of Parks & Recreation Position
14. Consideration to Approve Resolution No. 2022-88; Authorizing the Submission of the 2022 LSA Grant Application for the North Hempfield Fire Station Improvement Project and Requesting the Grant Amount of \$1,000,000
15. Consideration to Hire John Breegle and Jason Eperesi as Park Maintenance Worker at a Rate of \$18.00 per Hour with Township Benefit Package for Non-Union Employees with a Six-Month Probation
16. Consideration to Hire Kristen Hatcher as Secretary at a Rate of \$20.74 and Full Township Benefits Provided to All Members of the Collective Bargaining Unit
17. Consideration to Authorize the Appointment of the Following Members of the Parks & Recreation Department at the Following Rates

NAME	TITLE	SALARY
Marissa Haynes	Assistant Director of Parks & Recreation	\$53,000.00
Zach Freeman	Assistant Director of Parks & Recreation	\$53,000.00
Suzanne Herrod	Administrative Assistant	\$40,000.00

18. Consideration to Approve the Hiring of the Parks & Recreation Summer Part-Time & Seasonal Staff as Listed on Attachment “A”
19. Consideration to Approve the Following Emergency Service Applications as Members of the Hempfield Fire Department, to be effective Upon the Township Receiving a Physical Report from the Township Physician Stating that the Individual is Capable of Performing Activities Related to the Appointed Position and Successful Criminal History and Act 153 Clearance Requirements

Name	Position	Fire Station
Angela Shabe	Sr. Firefighter	Adamsburg Station
Craig Wilson	Sr. Firefighter	Adamsburg Station
John Wenzel	Sr. Firefighter	High Park to Adamsburg
Daniel DeAugustine	Jr. to Sr. Firefighter	Carbon Station
Coby Stepanik	Jr. to Sr. Firefighter	Fort Allen Station

I. OLD BUSINESS

J. NEW BUSINESS

K. SUPERVISORS COMMENTS

L. ADJOURNMENT

Parks & Recreation Hire Requests

April 2022

Part-Time & Seasonal Staff - Contracted Instructors				
Last Name	First Name	Program	Hourly Rate/ Percentage	New/ Returning
Hayes	Nicole	Head Sr. Camp Counselor	\$15.00	Returning
Blasioli	Maria	Head Jr. Camp Counselor	\$14.00	New
Ditson	Kelly	Programs Assistant	\$13.00	New
Hayward	Sabrina	Extended Day Coordinator	\$12.75	Returning
Madarish	Connie	Preschool Program Instructor	\$12.00	Returning
Caesar	Gino	Maintenance Assistant - Park	\$11.00	New
Freeman	Tom	Maintenance Assistant - Park	\$11.00	New
Kubitz	Zoe	Summer Day Camp Counselor	\$11.00	Returning
Linkenfelt	Brooke	Summer Day Camp Counselor	\$11.00	New
Snyder	Phoebe	Park Attendant	\$11.00	Returning
Wees	Kacey	Summer Day Camp Counselor	\$11.00	New
Krivansky	Logan	Summer Day Camp Jr. Counselor	\$10.00	New
Codewiz		Virtual Camp	80%	Returning
Watson	Sheron	Volleyball Camp	70%	Returning
Graytok	Candice	Zumba Fitness/Toning	65%	Returning
Popovich	Angela	Tennis Camp	60%	New