

HEMPFIELD

— TOWNSHIP —

BOARD OF SUPERVISORS REORGANIZATION MEETING

JANUARY 3, 2022 | 7:00 pm

A. CALL TO ORDER & PLEDGE OF ALLEGIANCE

B. SELECTION OF BOARD POSITIONS

1. Appointment of Temporary Chairman – Jason Winters, Township Manager
2. Nomination of Chairman
3. Nomination of Vice Chairman
4. Consideration to Designate the position of Secretary and Treasurer as Non-Compensable
5. Nomination of Treasurer
6. Nomination of Secretary
7. Nomination of Assistant Treasurer
8. Nomination of Assistant Secretary

C. CITIZENS COMMENTS (AS PER RESOLUTION #2012-24)

D. EXECUTIVE SESSIONS

1. December 20, 2021 – Personnel & Legal

E. CORRESPONDENCE

1. Letters of Request to Participate in the Township Health Care Policies as Provided to All Other Township Employees

F. ITEMS FOR ACTION TO BE TAKEN

1. Consideration to Approve Resolution No. 2022-01; Which Appoints a Township Solicitor
2. Consideration to Approve Resolution No. 2022-02; Which Appoints a Township Engineer
3. Consideration to Approve Resolution No. 2022-03; Which Appoints the Township Labor Consultant
4. Consideration to Approve Resolution No. 2022-04; Which Appoints a Certified or Competent Public Accountant

5. **Consideration to Approve Resolution No. 2022-05; Which Appoints a Certified Sewage Enforcement Officer and Alternate Sewage Enforcement Officer**
6. **Consideration to Approve Resolution No. 2022-06; Which Appoints a Right to Know Officer and Alternate Right to Know Officer**
7. **Consideration to Approve Resolution No. 2022-07; Which Appoints the Pension Plan Administrator for the Hempfield Township Employee Defined Benefit Plan**
8. **Consideration to Approve Resolution No. 2022-08; Which Appoints a Plan Administrator for the Hempfield Township Non-Uniformed Employees Other Post-Employment Benefit Retiree Plan**
9. **Consideration to Approve Resolution No. 2022-09; Which Appoints First National Bank of Pa as the Official Township Depository**
10. **Consideration to Approve Resolution No. 2022-10; Which Appoints the Tribune Review as the Official Newspaper of Hempfield Township**
11. **Consideration to Approve Resolution No. 2022-11; Which Appoints a Member and Alternate Member to the Westmoreland County Central Tax Bureau**
12. **Consideration to Approve Resolution No. 2022-12; Which Appoints a Representative and Alternate Representative to the Central Westmoreland Council of Governments**
13. **Consideration to Approve Resolution No. 2022-13; Which Appoints a Member and Alternate Member to the Five Star Trail**
14. **Consideration to Approve the Resignation of Jay Anderson from the Hempfield Township Planning Commission**
15. **Consideration to Approve Resolution No. 2022-14; Which Appoints a Zoning Hearing Board Member**
16. **Consideration to Approve Resolution No. 2022-15; Which Appoints a Member to the Hempfield Township Planning Commission – Term Ending 2022**
17. **Consideration to Approve Resolution No. 2022-16; Which Appoints a Member to the Hempfield Township Planning Commission – Term Ending 2024**
18. **Consideration to Approve Resolution No. 2022-17; Which Appoints a Member to the Hempfield Township Planning Commission – Term Ending 2025**
19. **Consideration to Approve Resolution No. 2022-18; Which Appoints a Member to the Hempfield Township Planning Commission – Term Ending 2025**
20. **Consideration to Approve Resolution No. 2022-19; Which Appoints a Member to the Vacancy Board**
21. **Consideration to Approve Resolution No. 2022-20; Authorizing the Use of a Facsimile Signature Stamp by the Various Members of the Board of Supervisors of the Township of Hempfield**
22. **Consideration to Approve Resolution No. 2022-21; Which Authorizes the Participation of Members of the Board of Supervisors of the Township of Hempfield in the Hempfield Township Group**

Health, Hospitalization and Medical Services Plan; Said Resolution Further Provides for a Contribution of a Portion of the Cost of Said Plan

23. Consideration to Approve Resolution No. 2022-22; To Allocate from the Commonwealth of Pennsylvania State Aid for Municipal Pension Plans
24. Consideration to Approve Resolution No. 2022-23; Which Establishes Salaries for the Year 2022 for Non-Union/Non-Contracted Employees of the Township of Hempfield

| Name | Title | Salary |
|--------------------|------------------------------|-------------|
| Philip Dee | Code Enforcement Officer | \$58,517.00 |
| Zach Freeman | Sports Coordinator | \$46,250.00 |
| Brian Gross | Property Maintenance Officer | \$48,960.00 |
| Marissa Haynes | Programming Coordinator | \$46,000.00 |
| Sean Hearn | Fire Inspector | \$61,200.00 |
| Suzanne Herrod | Administrative Assistant | \$36,000.00 |
| Trevor Love | Property Maintenance Officer | \$48,960.00 |
| Stephanie Scheeren | Facility Coordinator | \$46,500.00 |

25. Consideration to Approve Resolution No. 2022-24; Which Establishes the Standard Mileage Reimbursement Rate of 58.5 Cents Per Mile as Established by the Internal Revenue Service for the Year 2022
26. Consideration to Approve Resolution No. 2022-25; Authorizing the Execution of a Contract Agreement with Jason Winters as Township Manager through December 31, 2023
27. Consideration to Authorize Township Representative to Attend Hearings, Etc., Deemed Necessary by the Courts
28. Consideration to Grant Treasurer Authority to Invest Money from all Funds
29. Consideration to Permit Treasurer to Pay Any Bill Necessary in Order to Avoid Delinquent Charges and to Secure Discounts
30. Consideration to Select Voting Delegate to the State Supervisors Convention to be Held in Hershey from April 24th – April 27st
31. Consideration of a Motion to Establish the 2022 Supervisors Meeting Dates as Found on Attachment “A”
32. Consideration to Approve an Update to Hempfield Fire Department Standard Operating Policy 100.1 – Span of Control

G. OLD BUSINESS

H. NEW BUSINESS

I. PROCLAMATIONS

J. HEMPFIELD FIRE DEPARTMENT – OATH OF OFFICE

1. Assistant Fire Chiefs

K. SUPERVISORS COMMENTS

L. ADJOURNMENT

HEMPFIELD

— TOWNSHIP —

2022 Meeting Calendar

| January | | | | | | |
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| December | | | | | | |
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Board of Supervisors Public Work Session – 7:00 pm

Board of Supervisors Public Meeting – 7:00 pm

Board of Auditors Public Meeting – 5:00 pm

Planning Commission – 6:00 pm

Zoning Hearing Board – 6:00 pm

Township Offices Closed