



HEMPFIELD FIRE DEPARTMENT – ADMINISTRATIVE

100.1 – SPAN OF CONTROL

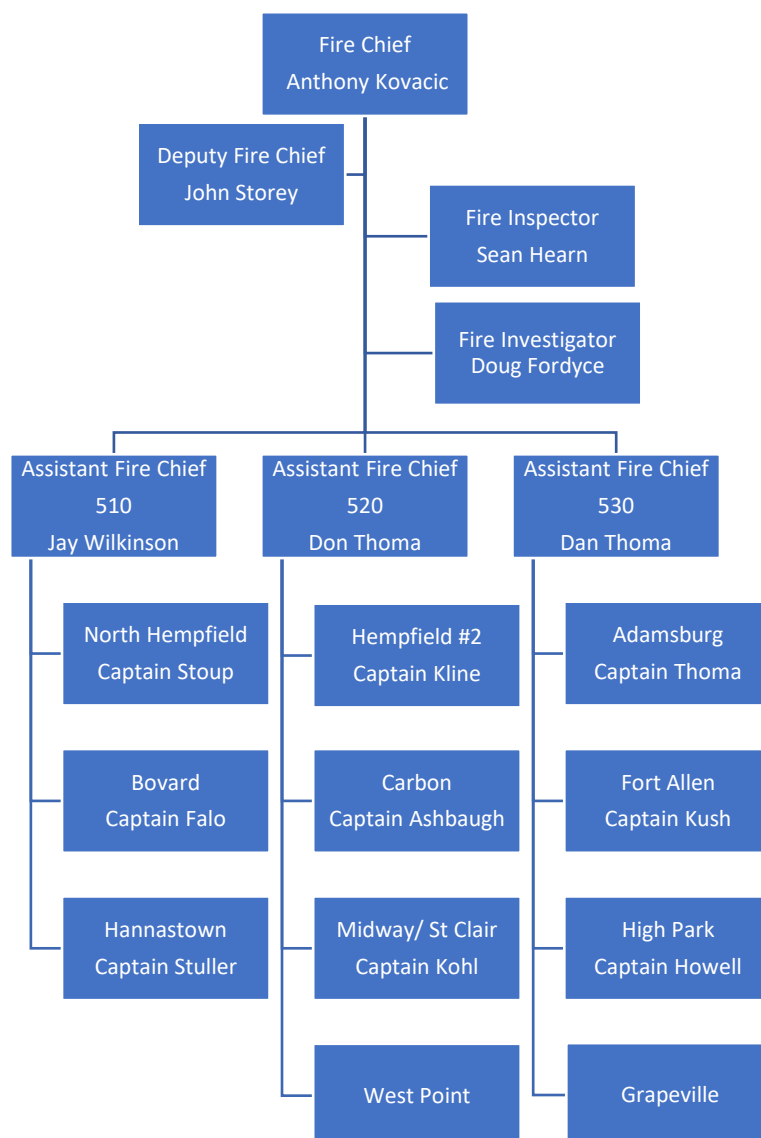
ISSUED:

January 25, 2021

REVISED:

12/30/2021

The following span of control will take effect no later than January 1, 2022.



Fire Chief: The position of Fire Chief is a full-time, at-will employee of Hempfield Township whose duties include authority of jurisdiction over administration of the International Fire Code, direct suppression activities, and direct prevention activities. The Fire Chief will provide a monthly report on fire service activity in Hempfield Township to the Board of Supervisors. The Fire Chief reports directly to the Township Manager.

Radio Identifier – Chief 500

Helmet Identifier – White

Deputy Chief Operations: The position of Deputy Chief of Operations is a full-time, at-will employee of Hempfield Township whose duties include second in command of the township fire service. The primary responsibility is to ensure all stations are at a level of readiness through training and pre-incident planning. This position reports directly to the Fire Chief.

Radio Identifier – Deputy 500

Helmet Identifier – White

Fire Inspector: The position of Fire Inspector is a full-time, at-will employee of Hempfield Township whose primary responsibility is to schedule, conduct, record and re-inspect occupancies in Hempfield Township. The inspector will provide a monthly activity report utilizing Emergency Reporting. The Inspector will oversee the fire prevention activity within Hempfield Township. This Position Reports directly to the Fire Chief.

Radio Identifier – Inspector 500

Helmet Identifier – White

Fire Investigator: The position of Fire Investigator position is a volunteer appointed by the Hempfield Township Board of Supervisors and reports to the Fire Chief. The Investigator is contacted anytime a fire is confirmed within Hempfield Township.

Radio Identifier – Investigator 500

Helmet Identifier – White

Assistant Fire Chief: The position of Assistant Fire Chief position is a volunteer appointed by the Hempfield Township Board of Supervisors. The Assistant Chief must have the following qualifications: 5 years of command experience within Hempfield Township Fire Department. Completed IS-100, IS-200, IS-700, IS-800, Hazardous Materials Operations Level with current refresher, IFSAC/Pro Board Fire Fighter level 2.

Assistant Chief Zone 1: Appointed by the Township as the highest-ranking officer in the Zone and provides supervision over the Bovard, Hannastown, and North Hempfield Stations. This position reports to the Deputy Fire Chief.

Radio Identifier – Assistant 510

Helmet Identifier – White

Assistant Chief Zone 2: Appointed by the Township as the highest-ranking officer in the Zone and provides supervision over the Carbon, Hempfield #2, Midway, and West Point Stations. This position reports to the Deputy Fire Chief.

Radio Identifier – Assistant 520

Helmet Identifier – White

Assistant Chief Zone 3: Appointed by the Township as the highest-ranking officer in the Zone and provides supervision over Adamsburg, Grapeville, Fort Allen, and High Park Stations. This position reports to the Deputy Fire Chief.

Radio Identifier – Assistant 530

Helmet Identifier – White

Station Officers:

Station Captain: The position of Station Captain position is a volunteer elected by the station membership. The Station Captain must have the following qualifications: 5 years of experience as a senior firefighter with a Hempfield Township Fire Department. Completed IS-100, IS-200, IS-700, IS-800, Hazardous Materials Operations Level with current refresher, IFSAC/Pro Board Fire Fighter level 1.

Station Captain: Elected by the station membership as the highest-ranking station officer. The Captain is responsible to supervise the firefighters under his/her command. This position reports directly to the Zone Assistant Chief.

Radio Identifier – Rank/Station (*Example:* Captain 501)

Helmet Identifier – Red

Station First Lieutenant: The position of Station First Lieutenant position is a volunteer elected by the station membership. The Station Captain must have the following qualifications: 3 years of experience as a senior Firefighter with a Hempfield Township Fire department. Completed IS-100, IS-200, IS-700, IS-800, Hazardous Materials Operations Level with current refresher, IFSAC/Pro Board Fire Fighter level 1.

Station First Lieutenant Elected by the station membership as First Lieutenant who reports directly to the Captain and provides supervision to the firefighters under his/ her command. This position is considered second command at the station level.

Radio Identifier – Rank/Station (*Example:* Lieutenant 501-1)

Helmet Identifier – Yellow

Station First Lieutenant Elected by the station membership as Second Lieutenant who reports directly to the Captain and provides supervision to the firefighters under his/ her command. This position is considered third command at the station level.

Radio Identifier – Rank/Station (*Example:* Lieutenant 501-2)

Helmet Identifier – Yellow

Station Officers: Captain and Lieutenant shall be identified by a white passport as shown:



Station Firefighters:

Station Firefighter Interior: The Interior Firefighters are identified by a black helmet a black passport as shown:



Station Firefighter Exterior: The Exterior Firefighters are identified by a black helmet a yellow passport as shown:



Station Firefighter Junior: Junior Firefighters are identified by a blue helmet and a blue passport as shown:

