



**RESIDENTIAL LANDLORD-TENANT  
OCCUPANT REGISTRATION**

**PROPERTY/BUILDING INFORMATION**

|  |  |                        |                   |
|--|--|------------------------|-------------------|
| <b>Tax Map #:</b>  |  |                        |                   |
| <b>Property/Owner:</b>   |  | <b>First Name:</b>     | <b>Last Name:</b> |
| <b>Property Address:</b>   |  | <b>Street Address:</b> |                   |
|  |  | <b>City/State/Zip:</b> |                   |
| <b>Current Zoning District:</b><br>(Refer to §87-12(A) of the Hempfield Township Zoning Ordinance of 2014) |  |                        |                   |
| <b>Current Use of the Property:</b><br>(Refer to Zoning Ordinance, Table 1 (Table of Uses))                |  |                        |                   |

**LANDLORD INFORMATION**

|                         |  |                        |                   |
|-------------------------|--|------------------------|-------------------|
| <b>Landlord</b>         |  | <b>First Name:</b>     | <b>Last Name:</b> |
| <b>Mailing Address:</b> |  | <b>Street Address:</b> |                   |
|                         |  | <b>City/State/Zip:</b> |                   |
| <b>Phone #:</b>         |  | <b>Email Address:</b>  |                   |

**1132 Woodward Drive, Greensburg, PA 15601**  
**724-834-7232    724-853-8815 – Fax**  
[www.hempfieldtwp.com](http://www.hempfieldtwp.com)  
*Hempfield Township is an Equal Opportunity Employer*

**APPLICANT/MANAGEMENT AGENCY INFORMATION (If different from Landlord info.)**

|                                     |                        |                   |
|-------------------------------------|------------------------|-------------------|
| <b>Applicant/Management Agency:</b> | <b>First Name:</b>     | <b>Last Name:</b> |
| <b>Mailing Address:</b>             | <b>Street Address:</b> |                   |
|                                     | <b>City/State/Zip:</b> |                   |
| <b>Phone #:</b>                     | <b>Email Address:</b>  |                   |

**TENANT INFORMATION**

**Tenant 1**

|  |                       |           |
|--|-----------------------|-----------|
| <b>First Name:</b>   | <b>Last Name:</b>     |           |
| <b>Street Address:</b>   | <b>Apt./Ste.#</b>     |           |
| <b>City/State/Zip:</b>   |                       |           |
| <b>Phone #:</b>  | <b>Email Address:</b> |           |
| <b>Is the Tenant a student enrolled/accepted at a university, college or trade school? *</b> | <b>Yes</b>            | <b>No</b> |

**Tenant 2**

|  |                       |           |
|--|-----------------------|-----------|
| <b>First Name:</b>   | <b>Last Name:</b>     |           |
| <b>Street Address:</b>   | <b>Apt./Ste.#</b>     |           |
| <b>City/State/Zip:</b>   |                       |           |
| <b>Phone #:</b>  | <b>Email Address:</b> |           |
| <b>Is the Tenant a student enrolled/accepted at a university, college or trade school? *</b> | <b>Yes</b>            | <b>No</b> |

**Tenant 3**

|   |     |                |  |
|---|-----|----------------|--|
| First Name:   |     | Last Name:     |  |
| Street Address:   |     | Apt./Ste.#     |  |
| City/State/Zip:   |     |                |  |
| Phone #:  |     | Email Address: |  |
| Is the Tenant a student enrolled/accepted at a university, college or trade school? * | Yes | No             |  |

**Tenant 4**

|   |     |                |  |
|---|-----|----------------|--|
| First Name:   |     | Last Name:     |  |
| Street Address:   |     | Apt./Ste.#     |  |
| City/State/Zip:   |     |                |  |
| Phone #:  |     | Email Address: |  |
| Is the Tenant a student enrolled/accepted at a university, college or trade school? * | Yes | No             |  |

**Tenant 5**

|   |     |                |  |
|---|-----|----------------|--|
| First Name:   |     | Last Name:     |  |
| Street Address:   |     | Apt./Ste.#     |  |
| City/State/Zip:   |     |                |  |
| Phone #:  |     | Email Address: |  |
| Is the Tenant a student enrolled/accepted at a university, college or trade school? * | Yes | No             |  |

**\* If tenant is enrolled for six (6) credit hours or more, landlord must complete a Student Home Registration and Permit Application.**

**If there is a CHANGE in occupancy/tenancy, a change of occupancy form must be completed and submitted to the Township within thirty (30) days of the change.**

**VERIFICATION**

I verify that the statements made in this application are true and correct to the best of my personal knowledge or information and belief. I understand that false statements herein are made subject to the penalties of Section 4904 of Pennsylvania Statutes, Title 18 (Crimes Code), relating to unsworn falsification to authorities.

|              |  |   |  |
|--------------|--|---|--|
| <b>Date:</b> |  | <b>Building Owner/Landlord's Signature:</b> |  |
|--------------|--|---|--|

**FOR TOWNSHIP USE ONLY:**

**LANDLORD-TENANT TENANT REGISTRATION**

|                                    |  |                     |  |                       |  |
|------------------------------------|--|---------------------|--|-----------------------|--|
| <b>Date Registration Received:</b> |  | <b>Approved by:</b> |  | <b>Date Approved:</b> |  |
|------------------------------------|--|---------------------|--|-----------------------|--|