

HEMPFIELD

— TOWNSHIP —

BOARD OF SUPERVISORS MONTHLY PUBLIC MEETING

APRIL 27, 2020 | 5:00 pm

Supervisors Present: Mr. George Reese
Mr. Rob Ritson
Mr. Tom Logan

Mr. John Silvis
Mr. R. Douglas Weimer

Staff Present: Mr. Jason Winters
Mr. Anthony Kovacic
Mrs. Callie Krueger

Mr. Scott Avolio
Mr. Doug Cisco

A. CALL TO ORDER & PLEDGE OF ALLEGIANCE

The regularly scheduled monthly meeting of the Hempfield Township Board of Supervisors, held at the Hempfield Township Municipal Building, was called to order at 5:07 p.m. by Chairman, George Reese.

B. HEARINGS – *NONE*

C. CITIZENS COMMENTS (AS PER RESOLUTION #2012-24)

Mr. Winters received a Citizen Comment via email and read it into the record:

1. Todd Slavin – 241 Eden Dr. Mr. Slavin asked if the Township has a plan to provide additional financial relief to fire departments since they are unable to hold fundraisers due to COVID-19.

D. EXECUTIVE SESSIONS – *NONE*

E. APPROVAL OF MINUTES

1. **Consideration to Approve the Minutes from the March 23, 2020 Hempfield Township Board of Supervisors Monthly Meeting**

Mr. Ritson made a motion seconded by Mr. Logan to approve the minutes from the March 23, 2020 Board of Supervisors Monthly Meeting. Vote: 5-0. Motion carried.

F. STAFF REPORTS – (WRITTEN REPORTS DISTRIBUTED PRIOR TO MEETING)

Mr. Ritson received an email from Robin Aukerman regarding the Senior Walk. She is requesting to use Hempfield Park and asked if permission would be needed and if the park would need to be rented out. She realizes that she will need to follow CDC and the Governor's regulations. A short discussion was held in response to the email and it was determined that it would be best for Mr. Winters to contact Ms. Aukerman to get more details to figure out a plan.

Mr. Doug Cisco – Director of Public Works – Mr. Cisco stated that due to the pandemic, crews have been relocated to three different areas: Hempfield Park, Adamsburg, and the municipal building. Each employee was issued their own vehicle, masks, and disinfectant. Employees must disinfect their vehicles and the department tries to keep crews separate. Mr. Cisco also stated that township projects were moving forward and they included: storm cleanup of 10 roads on March 28th, the berm crew is close to being finished, hot mix prep continues, 24 catch basins have been repaired, underdrain work in the Mt. Vernon area was completed, many

pipe repairs took place. Weed spraying begins in May, asphalt started arriving last week and a stormwater management plan will be ready for June. The final salt report was \$288,000. Mr. Cisco also noted that many residents from the West Point area have been calling for yard restoration and he believes that the crews are finished in that area. He also requested a proclamation be made for Carol Angelo because she cleans up Township and state-maintained roads on her own time.

Mr. Jason Winters – Township Manager – Mr. Winters stated that the Township rebid the sprinkler project for a second time and received no response again. Mr. Schmitt, Township Engineer, is working on getting quotes for the project. Mr. Winters also discussed the 15 Redgrave Drive project that is on the agenda. The supervisors agreed that they were not ready to sign the Letter of Interest for the Hazard Mitigation Assistance Unified Grant Program for 15 Redgrave Drive. They would like to have more details including costs to the Township. Mr. Winters discussed the transition plan for opening as being three phases: Red, Yellow, and Green. The Township is still in the Red Phase with open doors for permit processing only amongst other rules.

Mr. Scott Avolio – Township Solicitor – Mr. Avolio stated that his written report was distributed. He discussed items he has been working on such as the FEMA issue which will be on the agenda.

Mr. Anthony Kovacic – Township Fire Chief – Mr. Kovacic discussed the Certification Initiative that was brought before the Public Safety Task Force. It was agreed upon by those members that the initiative would be for volunteer firefighters to receive a uniform upon completion of a certification. N95 masks were sent to fire departments and a request was made to Westmoreland County for PPE. Once the PPE was received, it was distributed to the fire departments and additional gear is available upon request. A video call was held on April 20th with all the department fire chiefs. The pumper that is currently in construction is still moving forward but the estimated completion time is July. HEMA staff has been receiving all information via email. Daily Zoom calls are held with Mr. Winters, Mr. Storey, and Mr. Shaw to discuss fluid state of pandemic. A handout of the Hempfield Emergency management Agency COVID-19 update as of 4/27/20 outlining the Declaration of Emergency as well as dates with action taken. Mr. Kovacic also prepared the First Quarter Response Report for the Hempfield Township Fire Department. This report included reports from the new reporting software and statistical breakdowns for each department.

G. TREASURER'S REPORT

Mr. Logan stated that the 1st Quarter figures look good but there is no telling what the 2nd Quarter will look like because of the COVID-19 pandemic. Restricted spending has been put into place for all departments. It was noted that EIT is not paid through unemployment so there will probably be a shortage in that area.

A short discussion was held regarding the concern with the Fire Departments struggling because of lack of money. Mr. Winters noted that the second round of allotments were issued and checks had been sent out. Mr. Kovacic and Mr. Winters have not received any feedback from any company regarding lack of funds. There are no other reimbursements at this time other than what is scheduled on the agenda. Other items of discussion included truck debt and title transfers and letters of intent that were received by the township. There was also a grace period that was given to fire departments and the supervisors felt that there should be a set date given to the departments to figure out what they are doing with debts. A written request was received from High Park VFD asking the township to pay the debts on their vehicles but for the ownership of the vehicles to remain with High Park VFD. After discussion, the supervisors felt that they would honor the six-month grace period but would not pay for debt on vehicles they would not own. It was decided that the Township would follow the service agreements as written.

H. PAYMENT OF BILLS

- 1. General Fund - \$1,209,613.59**
- 2. Light District Fund - \$13,042.54**
- 3. Recreation - \$3,855.00**

4. Capital Reserve - \$115,410.00

Mr. Logan made a motion seconded by Mr. Silvis to approve the payment of bills as listed. Vote: 5-0. Motion carried.

I. SCHEDULING OF HEARINGS – *NONE*

J. DECISIONS FROM HEARINGS – *NONE*

K. SUBDIVISION PLANS – *NONE*

L. SITE PLANS

- 1. Consideration to Approve Resolution No. 2020-53; Granting an Extension of Time for Somerset Trust Company to Comply with the Final Conditional Approval for the Somerset Trust Company Site Plan (Plan No. 20190746) – 90 Day Extension**

Mr. Logan made a motion seconded by Mr. Weimer to approve Resolution No. 2020-53. Vote: 5-0. Motion carried.

M. ITEMS FOR ACTION TO BE TAKEN

- 1. Consideration to Approve Resolution No. 2020-54; Granting Property Tax Relief for the Payment of the 2020 Hempfield Township Real Estate Taxes**

Mr. Weimer made a motion seconded by Mr. Logan to approve Resolution No. 2020-54. Vote: 5-0. Motion carried.

- 2. Consideration to Approve Resolution No. 2020-55; Approving the Contract with Skerow Sound Productions for Professional Sound Services for the 2020 Amphitheater Events**

Mr. Weimer made a motion seconded by Mr. Ritson to approve Resolution No. 2020-55. Vote: 5-0. Motion carried.

- 3. Consideration to Approve Resolution No. 2020-56; Approving the Sewage Facilities Planning Module Component 4A for the Al Neyer Westmoreland County Industrial Development Corporation Technology Park II – Lot 13**

Mr. Logan made a motion seconded by Mr. Ritson to approve Resolution No. 2020-56. Vote: 5-0. Motion carried.

- 4. Consideration to Approve Resolution No. 2020-57; Approving the Sewage Facilities Planning Module Component 4A for the Woodman Plan of Lots**

Mr. Ritson made a motion, seconded by Mr. Logan to approve Resolution No. 2020-57. Vote: 5-0. Motion carried.

- 5. Consideration to Authorize the Township Manager to Sign the Letter of Interest for the FEMA Hazard Mitigation Assistance Unified Grant Program for 15 Redgrave Drive**

Mr. Ritson made a motion to table this item and direct the township administration to examine reimbursable costs and maintenance responsibilities to the municipality under this program seconded by Mr. Weimer. Vote: 5-0. Motion carried.

- 6. Consideration to Accept the Declaration of Intent for the Fort Allen Volunteer Fire Company for the 2008 American LeFrance Engine and the 2015 Spartan Darley Engine and Authorize the Solicitor to Begin the Process to Transfer Ownership for the Vehicles**

Mr. Logan made a motion seconded by Mr. Weimer to accept the Declaration of Intent for Fort Allen Volunteer Fire Company for the 2008 American LeFrance Engine and the 2015 Spartan Darley Engine and

authorize the Solicitor to begin the process of transfer of ownership for the vehicles. Vote: 5-0. Motion carried.

7. Consideration to Accept the Declaration of Intent for the Carbon Volunteer Fire Company for the 2010 Sutphen Ariel, 2012 Sutphen Shield Pumper and 2018 Sutphen Custom Rescue Pumper and Authorize the Solicitor to Begin the Process to Transfer Ownership for the Vehicles

Mr. Logan made a motion seconded by Mr. Weimer to accept the Declaration of Intent for the Carbon Volunteer Fire Company for the 2010 Sutphen Ariel, 2012 Sutphen Shield Pumper and 2018 Sutphen Custom Rescue Pumper and authorize the Solicitor to begin the process to transfer ownership for the vehicles. Vote: 4-0-1 abstain (Reese). Motion carried.

8. Consideration to Approve the 2020 Parks & Recreation Summer Programming Staff and Seasonal Part-Time Employees as Listed on Attachment "A"

Mr. Weimer made a motion seconded by Mr. Ritson to approve the 2020 Parks & Recreation Summer Programming Staff and Seasonal Part-Time Employees as listed on Attachment "A". Vote: 5-0. Motion carried.

N. OLD BUSINESS – *NONE*

O. NEW BUSINESS – *NONE*

P. PROCLAMATIONS – *NONE*

Q. SUPERVISORS COMMENTS

Mr. Silvis – Questioned the Red, Yellow, Green phases for reopening. Mr. Winters explained that the state appears to be looking at reopening by region. He also thanked Mr. Kovacic for his very detailed presentation. Mr. Logan – Thanked the staff, all employees, for working so hard. He feels that they showed faith in what the township was trying to accomplish.

Mr. Weimer – Thanked the staff for working through uncertain times. He commended all first responders, volunteers, and employees for working and being on the front lines for our community. Mr. Weimer wished Mr. Silvis a Happy Birthday.

Mr. Reese – Commended Mr. Kovacic and Mr. Storey and stated that we are very fortunate to have them. He mentioned that he has a good feeling moving forward. Mr. Reese appreciates Mr. Avolio's work and Mr. Winters for never missing a beat.

R. ADJOURNMENT

The regularly scheduled meeting of the Hempfield Township Board of Supervisors was adjourned at 8:14 p.m. by Chairman, Mr. George Reese.

CHAIRMAN

SECRETARY